

# Tornado Safety Procedure

Alarm: Code \_\_\_\_\_

Safe Area: \_\_\_\_\_

1. In the event of tornado, visitors and staff may need to be evacuated to an onsite safe location or leave the premises.
2. Staff will monitor weather radio.
3. Staff will sound the alarm to alert possible tornado—CODE \_\_\_\_\_
4. Staff will direct visitors to safe area: \_\_\_\_\_
5. Visitors should be positioned with face lowered and head covered with arms.
6. Visitors should remain in groups and noise level should be kept to a minimum.
7. Confirm head count.
8. Staff and visitor coordinators will determine appropriateness of leaving premises or staying in the safe area until threat passes.
9. Staff will call 911 if needed.