

Child Abduction Safety Procedure

Alarm: Amber Alert

Safe Area: _____

1. In the event of child abduction, staff and group coordinator will determine if a terror or weapon threat is involved.
2. No one should leave the premises until authorized by emergency personnel.
3. Staff will call 911.
4. Staff will sound alarm to alert child abduction lockdown—AMBER ALERT
5. Staff will monitor parking lot and note description and direction of any vehicle leaving.
6. Notify all staff and visitors of child's description.
7. Staff will direct visitors to safe area: _____
8. Visitors should remain in groups and noise level kept to a minimum.
9. Confirm head count.
10. Staff will search all areas.
11. Staff and visitor coordinators will determine appropriateness of leaving premises or staying in the safe area with the guidance of emergency personnel.